

## Example letter to inform parents/guardians of the waste audit:

Dear Parent/s - Guardian/s,

Our class is planning to conduct a waste audit on \_\_\_\_\_

Waste audits provide an opportunity to find out how much and what type of waste is produced by our school. This information can then give us an idea of where to begin our waste minimisation efforts, for example, what type of recycling to implement or what type of waste to reduce. The process of conducting a waste audit, the need for waste audits and the findings from this are also embedded within our programing and planning for this term.

When participating in the waste audit, the students will sort the waste into different categories and measure each of these. With a focus on the largest waste categories, the students will then collaboratively develop a plan to reduce waste in these areas.

Waste audits are carefully planned and the safety of students conducting the audit is paramount. Sorting is done in a ventilated area and is carefully controlled and supervised. Safety issues are discussed and the students will be provided with gloves and tongs to conduct the audit. Waste is never handled with bare hands.

The main goals are to become more aware of the waste we produce and to develop ways to reduce the amount of waste we would normally throw away. Conducting a waste audit is the first step to reducing waste in our school and playing our part in making our planet a healthier place to live.

You may also wish to be involved in this activity, please let me know if you are.

If you have any questions please contact: \_\_\_\_\_

Thank you for your support

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Please complete the information below and return to: \_\_\_\_\_

My child, \_\_\_\_\_ has my permission to participate in the school waste audit to be conducted at school.

I, \_\_\_\_\_, am also interested in assisting on the day.

If interested in assisting, please provide a phone number so we can let you know how you can assist:

Ph: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_